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**COMMITTEE BUSINESS - CORRESPONDENCE REPORT**

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**Background**

1. Following most Committee meetings, the Chair writes a letter to the relevant Cabinet Member or officer, summing up the Committee's comments and recommendations regarding the issues considered.
2. Since the Local Government election and the start of the new administration in May 2022, the following letters have been sent and the current position is set out below:
  - i. *Response received*– from the Cabinet Member for Transport and Strategic Planning, regarding the Welsh Government Bus White Paper Consultation (*Subsequent to 16 June 2022 Committee*).
  - ii. *Awaiting response* – from the Cabinet Member for Transport and Strategic Planning, regarding Planning Transport & Environment Directorate Delivery Plan for 2022/23 (*Subsequent to 7 July 2022 Committee*)
  - iii. *Awaiting response* – from the Cabinet Member for Climate Change, regarding Planning Transport & Environment Directorate Delivery Plan for 2022/23 (*Subsequent to 7 July 2022 Committee*)
  - iv. *Awaiting response* – from the Cabinet Member for Climate Change, regarding the Recycling Strategy for Cardiff (*Subsequent to 26 September 2022 Committee*)
  - v. *Awaiting response* – from the Cabinet Member for Transport and Strategic Planning, regarding the Shared Regulatory Services Business Plan for 2022/23 (*Subsequent to 13 October 2022 Committee*)
  - vi. *Response received*– from the Cabinet Member for Transport and Strategic Planning, regarding the Electric Bus grant scheme (*Subsequent to 13 October 2022 Committee*).
3. Copies of the Chair's letters and responses received can be found on the Council's website page for the relevant Committee meeting, with a hyperlink provided at the top of the page, entitled '*Correspondence Following Committee Meeting*'.

**Way Forward**

4. During their meeting, Members will have the opportunity to reflect on the correspondence update.

### **Legal Implications**

5. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

### **Financial Implications**

6. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

### **RECOMMENDATIONS**

The Committee is recommended to reflect on the update on committee correspondence.

**Davina Fiore**

**Director, Governance and Legal Services**

**4 November 2022**